

MEETING #34 – September 25, 2018

At a Regular Meeting (#2) of the Madison County Board of Supervisors on September 25, 2018 at 6:00 p.m. in the Madison County Administrative Center Auditorium located at 414 N. Main Street.

PRESENT: R. Clay Jackson, Chairman
Jonathon Weakley, Vice-Chairman
Charlotte Hoffman, Supervisor
Kevin McGhee, Supervisor
Amber Foster, Supervisor
Jack Hobbs, County Administrator
Mary Jane Costello, Asst. County Administrator/Finance Director
Frank Thomas, Interim County Attorney
Suzanne Long, Acting Clerk

Call to Order

Pledge of Allegiance & Moment of Silence

1. Determine Presence of a Quorum/Adopt Agenda

Chairman Jackson noted that a quorum was present.

Chairman Jackson called for the following additions to the Agenda:

- *5b – Easement for Parks and Recreation Authority*
- *9e – Lease for the Etlan Polling Place*
- *13a — Acknowledging former County Attorney V. R. Shackelford, III*

Supervisor Foster moved that the Agenda be adopted as amended. The motion was seconded by Supervisor Hoffman. *Aye: Jackson, Weakley, McGhee, Hoffman, Foster. Nay: (0).*

2. Public Comment. Public hearing, Structure Numbering Ordinance

Chairman Jackson opened a discussion on a proposed amendment to the structure numbering ordinance. County Attorney Thomas outlined the proposal and stated that the purpose of the proposed amendment is to provide a better response to property owners who request County building numbers on secondary structures.

Chairman Jackson asked Director of Emergency Communications Brian Gordon if he had any comments, and Mr. Gordon indicated that he did not have anything to add. Chairman Jackson if there was anything to add from the Board. Supervisor Weakley thanked the public for bringing this issue to the attention of the Board and all those who have been involved in finding a solution. Chairman Jackson opened a public hearing on the proposed Ordinance.

- Mike Fisher commented that everyone who has spoken to him asked why there would be a \$50-fee for citizens to obtain the numbers and what the \$50 would be paying for. Chairman Jackson asked Mr. Gordon to respond, and he indicated that the \$50 fee covers the cost for building inspectors going out to the location, define the GPS coordinates and the paperwork to record the new numbers.

Hearing no further public comments on this issue, the public hearing was closed.

Supervisor Hoffman moved to approve the amendment to the Ordinance to provide for the assignment of names to streets and roads in Madison County and the posting of street signs and building numbers and to allow for possible changes and adjustments in any such numbers. Supervisor Foster seconded the motion. Chairman Jackson asked if there was any discussion from the board members. Supervisor Weakley asked for clarification if the board was voting on moving to approve the resolution, and if there was a number for the ordinance. The County Administrator advised that it would be designated as **Ordinance# 2018-6**.

Chairman Jackson asked for further discussion, and hearing none the vote was taken. *Aye, Jackson, Weakley, McGhee, Hoffman, Foster. Nay: (0).*

Chairman Jackson explained that the next step is a Resolution that articulates the numbering policy going forward. Jackson pointed out that County employees are the people who are actually doing this work that might very well help save some lives.

Chairman Jackson asked if there were other comments or thoughts.

Supervisor McGhee—moved to accept a resolution (later designated **Resolution# 2018-12**) for assigning numbers; Supervisor Hoffman seconded. Hearing no discussion, the vote was taken. *Aye, Jackson, Weakley, McGhee, Hoffman, Foster. Nay: (0).*

Generalized Public Comments.

The following individual(s) provided comment(s):

- Eleanor Montgomery advised that she had visited Bill Campbell earlier in the day. He is at the Hospice on Park Avenue in Charlottesville and asks that visits be kept short.

With no further comments being brought forth, the public comment portion of the meeting was closed.

3. Special Appearances

- i) Rappahannock Community Services Board Executive Director **Jim LaGrafte**

Jim LaGrafte came forward to give a presentation on:

- 2018 update on status—what his agency did last year.
- 2019 plans—the biggest push this year is to work with/comprehend Medicaid expansion. About 700 members of Madison County will become Medicaid eligible, which will hopefully allow them to receive medical care and reduce the need for crisis/urgent care.
- FY 2019 Budget: About \$26.5M and about 400 total staff. \$6.69 per capita for each jurisdiction.

Chairman Jackson asked Board members if there were questions. Supervisor McGhee asked how RRCSB anticipates Medicaid expansion affecting citizens.

Mr. LaGrafte said expansion to healthcare is a good thing, but part of the payment comes from the state and that Virginia directed funding away from the community services board budgets. The challenge for RRCSB is to figure out how they can recoup any lost budget by now being able to bill Medicaid. However, there is no guarantee that those individuals now eligible will come to see RRCSB providers. Also, RRCSB is challenged to have enough

clinicians and in being able to pay providers. Finally, RRCSB's flexibility is constrained because they were formerly able to use state funds where needed; this reduction will prevent this, to some extent. Mr. LaGraffe said RRCSB is still working out plans, but they need to position themselves appropriately with the staff and resources to address this.

Supervisor Weakley asked if RRCSB will still use the 2015 per capita data point in 2018. LaGraffe said "For this year's request, we're using the 2015. Going forward, we don't know." Supervisor Weakley welcomed Mr. LaGraffe to the community and said that there is still a concern about mental health; Weakley said Madison County still has deputies making that long trip to find beds, and then asked how drive time for accessing beds can be reduced.

Mr. LaGraffe agreed that this is a big problem. One of the struggles is that there are no local beds for any type of behavioral health or crisis / stabilization services. Mr. LaGraffe said RRCSB has to take those people out of the district and is required by law to seek beds from 32 private hospitals and RRCSB has to wait for all of them to reply. Mr. LaGraffe said these hospitals know if someone has been in our custody for an hour, they have 5 hours left to reply, and they take full advantage of that time. If the person has additional problems related to behavioral health crisis, then it is really difficult for any private hospital to agree to them. So, RRCSB has to wait the 6 hours for 32 hospitals to say "no", and then the individual must be taken to a state hospital which is problematic since state hospitals are currently over-census. Mr. LaGraffe said the private hospitals are not equipped to deal with these patients. The private hospitals are actually closing wards and beds down because they don't have the staff or resources to take these people. Mr. LaGraffe said he has been very encouraged that our local communities realize this is a huge issue and are coming together to try to find solutions. Supervisor Weakley asked if the next level up (the State) can help any. Mr. LaGraffe said there was some legislative action on this, but the REAL issue is there are not enough local beds and not enough expertise at private hospitals to handle this problem.

Chairman Jackson asked why Boxwood is at 83% occupancy and what was it before that? Mr. LaGraffe said it was running around mid-60% to 70%. LaGraffe said if someone is in detox, RRCSB wants to have a bed for vacancies in a residential program. Boxwood is also a challenge in that it is run by volunteers.

Chairman Jackson asked if the new staff will already have licenses. Mr. LaGraffe said they are hiring new staff that are licensed and then RRCSB gets approval from the state to focus on the outpatient programs.

Supervisor Foster asked if Mr. LaGraffe could speak to offering services at Madison. Mr. LaGraffe said as a short-term goal, RRCSB is trying to have some office space in Madison for some of the case worker staff. For a long-term goal, RRCSB would like to bring some services to Madison; for example, the Bridges program (for intellectually disabled). Mr. LaGraffe said RRCSB is looking for a solution for transporting people to and from treatment programs. For substance abuse disorders, it is really hard for someone to get to a monthly treatment programs. How do we bring treatment to people who can't get to us? RRCSB is exploring this.

On behalf of the Board, Vice-Chairman Weakley presented Mr. LaGraffe with a Madison County lapel pin.

4. *Constitutional Officers.*

a. Sheriff Eric Weaver. Sheriff Weaver said as of Thursday, the Central Virginia Regional Jail has a contract to house federal prisoners. Chairman Jackson asked how long the contract was for. Sheriff Weaver replied “indefinite”. Sheriff Weaver thanked the board for bringing up the mental health transport to the RRCSCB.

5. *County Departments*

a. Director of Emergency Medical Services Noah Hillstrom. Mr. Hillstrom addressed the need for a larger stretcher for larger, “plus-sized” patients. The bariatric stretcher is needed to transport obese patients who cannot be serviced with regular equipment. These patients are primarily coming from Autumn Care. First responders have been able to work as a team to transfer these patients but current stretchers do not allow the safe management of these patients.

EMS Director Hillstrom also addressed the need for another EMS vehicle. The Board was reminded that the FY19 budget contemplates a new EMS first response vehicle that would be partially grant funded. Since the budget was adopted, it appears that the cost of the vehicle and upfit will be more than anticipated. The EMS and Finance Department staff have developed a grant application and reconfigured spending plan such that the grant would fund a portion of the higher cost of the vehicle and a portion of the bariatric stretcher. To provide the additional County funds needed for these purchases as required by the grant program, the EMS department has indicated that it would defer spending in another line item.

EMS Director Hillstrom said the current Response #3 vehicle, is a chase vehicle that follows our emergency vehicle. This helps with on-scene operations. Hillstrom said this is a 2007 pick-up truck with 143,000 miles on it. A new purchase would cost \$71,000, and Hillstrom said between that higher cost and the cost of the stretcher the net additional funding required would be approximately \$11,000.

Chairman Jackson asked Asst. County Administrator/Finance Director Costello to address this situation. The local share will be more than is in the budget but there are things in the budget that could be put off until next year. The grant application was structured so that the grant would pay for a large amount of the stretcher if it is approved. Chairman Jackson asked if Administrator Hobbs had other things to add.

Administrator Hobbs said the bariatric stretcher need came up after the budget process and suggested waiting to see if grant is awarded before considering approval of additional funds. Chairman Jackson asked if there was action required this evening, and Mr. Hillstrom said “no”. Supervisor Weakley asked if there was a benefit/cost analysis being considered on the diesel vs. gas issue, and Mr. Hillstrom said, “Yes.” Supervisor Weakley asked about the \$11,000 for maintenance, and assumed it was a gas vehicle, and Mr. Hillstrom said it is a diesel vehicle. Chairman Jackson asked if there were any other questions, and there were none.

▪ **5b – Easement for Parks and Recreation Authority.**

Madison County Parks and Recreation Authority Manager Jerry Carpenter. Mr. Carpenter came forward to request that the Board approve an easement so that Rappahannock Electrical Cooperative will be able to install electrical lines to the new performing arts center (stage) at Hoover Ridge Park. Supervisor Weakley asked whether the easement is on County property or school property. Mr. Carpenter said it would be all on County property.

Chairman Jackson asked if this was a standard agreement with Rappahannock Electric Cooperative, and REC representative Oliver Price said yes. Chairman Jackson if there were other questions or comments. Supervisor McGhee moved to approve a Resolution (later designated **Resolution# 2018-13**) for granting an easement to REC for the provision of underground electric services for PRA ball field and performing arts center. Supervisor Foster seconded the motion. *Aye, Jackson, Weakley, McGhee, Hoffman, Foster. Nay: (0).*

d. Economic Development & Tourism Tracey Gardner, Director of Economic Development and Tourism, was present to advise that:

- Blue Ports winery plans to have a soft opening by January
- Shot Mill Run Brewing is planning a tasting room and two pavilions
- A Virginia Department of Housing and Community Development joint grant effort with Culpeper is underway.

6. Reports from Committees & Organizations.

a. Oliver Price, Rappahannock Electric Cooperative. Mr. Price said REC starts storm preparation when it begins to see early warnings. REC is continuing to do tree trimming along Route 609 near the substation. Mr. Price said that REC sent some contract crews south in preparation for the hurricane. Supervisor Weakley expressed thanks to REC for the work on the lights at the football fields.

7. Finance. Mary Jane Costello, Director of Finance/Asst. County Administrator, advised of the following:

- a. **Claims \$642,410.46.** Director Costello presented claims that need to be paid. Supervisor McGhee asked Director Costello about the larger than anticipated cost for the Juvenile Detention Center. Director Costello explained that the calculation is influenced by two things—by the Madison shares (how many child-care days Madison has) and by the total population (how many child care days all the participating counties have). Supervisor Foster moved that the Board approve FY19 claims totaling \$642,410.46 as presented, seconded by Supervisor McGhee. *Aye, Jackson, Weakley, McGhee, Hoffman, Foster. Nay: (0).*
- b. **FY19 Original Capital Budget Appropriation for September 2018.** A resolution to fund capital outlays based on actual contracts instead of estimates was presented. Funding for an architect for the Madison County Primary School project (\$65,000) and for the specification and procurement work associated with the new public safety radio system (\$41,633) was requested. Supervisor Weakley moved and Supervisor Foster seconded to approve **Resolution# 2018-11** as presented, to appropriate the fiscal year 2019 Madison County Capital budget for September 2018 with such appropriations summarized below:

General Operations	\$ 65,000
School Operations	-
County Capital Projects Fund	41,633
School Capital Projects Fund	65,000
Transient Occupancy Tax Fund	<u>-</u>
Total Capital Appropriations	\$ 171,633

Motion passed, Aye, Jackson, Weakley, McGhee, Hoffman, Foster. Nay: (0).

c. Budget supplements

- (i) **Animal Donations.** Director Costello said that donated funds cannot be spent without appropriations. Supervisor McGhee, moved to approve **Supplement# 2019-7** to recognize

\$8,400 in animal shelter donations. Supervisor Foster seconded. *Aye, Jackson, Weakley, McGhee, Hoffman, Foster. Nay: (0).*

- (ii) **Juvenile Detention Center.** Director Costello came forward to explain the need for additional funding and reminded the Board that due to last year's activity and the fact that payments are based on a 3-prior year average, additional funding will be required in the future. McGhee made the motion and Foster seconded to approve **Supplement# 2019-7 for Juvenile Detention Center \$32,153.82 true-up.** *Aye, Jackson, Weakley, McGhee, Hoffman, Foster. Nay: (0).*

8. Minutes

a. September 11, 2018 meeting

Supervisor Foster moved; seconded by Weakley that the Board approve the minutes for September 11, 2018 (#32) meeting as presented. *Aye, Jackson, Weakley, McGhee, Hoffman, Foster. Nay: (0).*

9. Old Business

- a. **Board appointments.** County Administrator Hobbs advised the Board that it has the authority to nominate someone to fill a recently vacated seat on the Board of Zoning Appeals. Mrs. Long reported that the Board of Zoning Appeals has already nominated someone.
Chairman Jackson said he talked with Bill Gentry, John Quinley, Phil Brockman, and Doug Fears who are willing to serve on the Board of Equalization. Supervisor Hoffman mentioned Kim Pumphrey as another possible appointment, but she is an "if" until asked if she is willing to serve. Chairman Jackson asked if the Board wanted to vote on them now. Supervisor McGhee moved to nominate the following for service on the Board of Equalization: Bill Gentry, John Quinley, Phil Brockman, and Doug Fears. The motion was seconded by Supervisor Foster. *Aye, Jackson, Weakley, McGhee, Hoffman, Foster. Nay: (0).*
Chairman Jackson reported that Kendall Fears is willing to serve on the Parks and Recreation Authority Board to fill the seat vacated by Lindsay Von Herbulis. Supervisor Hoffman moved and Supervisor Weakley seconded to approve Kendall Fears to be appointed to the Madison County Parks and Recreation Board for a term that expires on December 31, 2020. *Aye, Jackson, Weakley, McGhee, Hoffman, Foster. Nay: (0).*
Chairman Jackson encouraged the public to apply to serve on these boards.
- b. **Surplus Property Policy.** County Administrator Hobbs presented a draft surplus property policy, updated to include a reference to the Virginia Department of General Services practice manual. Chairman Jackson asked there was question or discussion. Supervisor Foster made the motion to approve the revised policy as submitted and Supervisor McGhee seconded the motion. *Aye, Jackson, Weakley, McGhee, Hoffman, Foster. Nay: (0).*
- c. **Status Report on Madison County Free Clinic lease request.** Supervisor Weakley said the packet includes some draft documents from the Free Clinic. Highlights from that group's proposal to occupy space in the health department building include a 3-year lease commitment; \$600/year rent; 180-day notice if County wants to sell the property. He asked for some discussion on these terms between Board members before asking the County Attorney to draft the necessary documents.
- d. **Status report on Madison County Literacy Council lease request.** Supervisor Weakley reported that the literacy council executive director has a draft lease proposal but that group's board of directors has not met to authorize it as yet. Also, there are some concerns about the conditions of the property it proposes

to occupy and that there are plans for inspections in the coming week. Mr. Weakley indicated that the organization will probably propose a temporary solution to their existing horrendous space on Thrift Road. The group's long-term vision involves grant funding for a modular unit. Mr. Weakley suggested keeping the literacy council lease and the potential purchase of the Moore building as separate issues.

- e. **Etlan Polling Place.** County Administrator Hobbs reported a lease for rental of the Etlan polling place is needed and would be before the Board in the near future. Supervisor Weakley asked if there is a standard lease that we have that we can consider. Administrator Hobbs indicated that there is probably a model that could be used but that it would be appropriate for the County Attorney to take the lead on that. Attorney Thomas said we'll have to adjust anything to these particular circumstances.

10. New Business

- a. **Report on Meeting with Madison County Volunteer Rescue Squad.** Chairman Jackson gave a report on a recent meeting with the Madison County Volunteer Rescue Squad leadership. Mr. Jackson said his group will continue to have meetings to monitor what is going on and improve how the Board interacts with the squad. Supervisor Foster said they talked about appointing a liaison between the Board of Supervisors and the Rescue Squad. By consensus it was agreed that Supervisor Weakley would serve as that liaison and will attend the Squad's monthly meeting. Mr. Hobbs reminded the Board that there are many challenges ahead in providing emergency medical services in Madison County and that significant additional funding will be required, but everyone seems to be working together as the situation evolves.
- b. **Solid Waste Contract Renewal Study.** County Administrator Hobbs reminded the Board that the transfer station contract is up for possible renewal next summer and that it would take a lot of time and effort to bid a new contract if the Board decides to do that. Since the Board would want to look at the renewal with a long-term view for efficiencies, a report on possible courses of action would be developed by a consultant for consideration by the Board at an upcoming meeting. County Administrator Hobbs advised that the cost of solid waste services via the contract with Waste Management for the transfer station operation, hauling waste to a landfill in Amelia County and disposal fees there cost approximately \$45,000/month. The report will be provided to the Board after it has been prepared.
- c. **Germanna Time Capsule.** Supervisor Hoffman reported that the Germanna Foundation is filling a time capsule to be dug up in 50 years and that the counties and organizations affiliated with the group have been asked to provide something to include. Mrs. Hoffman proposed that the Board pass a resolution for this purpose. Motion by Supervisor Weakley, seconded by Supervisor McGhee, to approve an unnumbered resolution for the Germanna Time Capsule. *Aye, Jackson, Weakley, McGhee, Hoffman, Foster. Nay: (0).*

11. Public Comment

Chairman Jackson opened the floor for public comment.

- Planning Commissioner Fay Utz said the Planning Commission is studying the possible regulation of solar energy facilities in the County. Although work on residential facilities has been completed, larger commercial operations with solar is a significant concern. The Planning Commission is sponsoring a presentation by a representative from the Rapidan-Rappahannock Regional Commission who did a solar study for each county on October 17, 2018 at 7:30 p.m.; the public is invited.
- Judy Mahanes said there is a "typo" on the Germanna Time Capsule Resolution.

- Supervisor Weakley, speaking as a member of the Madison County Parks and Recreation Authority, announced and invited the community to the PRA movies in the Park Series—September 29, 2018 at 7:30 PM. The movie is Zootopia.

13. Information / Correspondence (moved to public comment session)

- Chairman Jackson alerted Board members to an upcoming case on the agenda for the joint planning meeting on October 3. The developer for the proposed South Park development adjacent to Food Lion has indicated concerns regarding the Department of Environmental Quality's stormwater management design requirements that impacts his project and potentially other land development in Madison County. Mr. Jackson suggested that Board members read up on the situation in preparation for the session.
- Chairman Jackson asked that Mrs. Hoffman take the lead in developing an appropriate expression of appreciation for former County Attorney V. R. Shackelford, III's service to Madison County. County Attorney Thomas indicated that he would advise on an appropriate gift and agreed to work with Supervisor Hoffman on this issue.

12. Motion to Go into Closed Session

Supervisor Weakley motion with a second by Supervisor Hoffman. I move that the Board convene in a closed session

- 1) Pursuant to Virginia Code Section 2.2-3711.A.8 for consultation with the County Attorney on potential real estate lease agreements with the Madison Free Clinic and the Madison Adult Literacy Council and,
- 2) Pursuant to Virginia Code Section 2.2-3711.A.3 for discussion or consideration of the acquisition of the Moore property for use as an economic development office, a visitor center, a business incubator or a shared workspace facility and potential related public purposes; the disposition of the County-owned health department building and Thrift Road complex; and the potential sublease agreement with the Madison Adult Literacy Council for the use of a portion of the Moore property, where discussion in an open meeting would adversely affect the Board's bargaining position and/or negotiating strategy.

Aye, Jackson, Weakley, McGhee, Hoffman, Foster. Nay: (0).

Motion to Reconvene in Open Session.

I move that the Board reconvene in open session. Motion by Supervisor Weakley, seconded by Supervisor Hoffman. ***Aye, Jackson, Weakley, McGhee, Hoffman, Foster. Nay: (0).***

Motion to Certify Compliance.

I move to certify by roll-call vote that only matters lawfully exempted from open meeting requirements pursuant to Virginia Code Section 2.2-3711.A.3 and 8, only matters that were identified in the motion to convene in a closed session were heard, discussed or considered in the closed meeting. Motion by Supervisor Weakley, seconded by Supervisor Hoffman. ***Aye, Jackson, Weakley, McGhee, Hoffman, Foster. Nay: (0) via the roll call method.***

14. Adjourn

With no further action being required, Supervisor McGhee moved to adjourn, seconded by Supervisor Foster. Chairman Jackson to adjourn the meeting. ***Aye, Jackson, Weakley, McGhee, Hoffman, Foster. Nay: (0).***

R. Clay Jackson, Chairman
Madison County Board of Supervisors

Clerk of the Board of the Madison County Board of Supervisors

Adopted on: October 9, 2018

Copies: Board of Supervisors, County Attorney & Constitutional Officers

Attachments:

- A. Ordinance# 2018-6 Secondary structure number ordinance
- B. Resolution# 2018-12 Secondary structure number implementation policy resolution
- C. Resolution# 2018-13 Rappahannock Electrical Cooperative easement for MCPRS performing art center
- D. Resolution# 2018-11 Budget appropriation for Madison County Primary School architect & Public Safety radio consultant
- E. Budget Supplement# 2019-7 Animal donations budget adjustment
- F. Budget Supplement# 2019-6 Juvenile detention center budget adjustment
- G. Surplus property policy
- H. Germanna Foundation resolution



Agenda
Regular Meeting
Madison County Board of Supervisors
Tuesday, September 25, 2018 at 6:00 p.m.
County Administration Building, Auditorium
414 N Main Street, Madison, Virginia 22727

Pledge of Allegiance & Moment of Silence

1. Determine Presence of a Quorum / Adopt Agenda

2. Public Comment

- a. Public Hearing: Structure Numbering Ordinance County Attorney Thomas

3. Special Appearances

- a. Rappahannock Rapidan Community Services Board Report Executive Director Jim LaGrafte

4. Constitutional Officers

5. County Departments

- a. EMS Vehicle/Bariatric Stretcher Funding Director of Emergency Medical Services Noah Hillstrom

6. Committees or Organizations

7. Finance Director of Finance/Assistant County Administrator Costello

- a. Claims
- b. FY19 Original Capital Budget Appropriation for September 2018
- c. Budget Supplements
 - i. Animal Donations
 - ii. Juvenile Detention Center True-up

8. Minutes

- a. September 11, 2018 meeting

9. Old Business

- a. Board Appointments Supervisor Jackson
- b. Surplus Property Policy County Administrator Hobbs
- c. Status Report on Free Clinic Lease Request Supervisor Weakley
- d. Status Report on Literacy Council Lease Request Supervisor Weakley

10. New Business

- a. Report on Meeting with Madison County Rescue Squad Supervisor Jackson
- b. Solid Waste Contract Renewal Study County Administrator Hobbs
- c. Germanna Time Capsule Supervisor Hoffman

11. Public Comment

12. Closed Session (if needed)

13. Information/Correspondence

14. Adjourn